

Juvenile Treatment Orientation Handbook

Pathways to Success Secured-Track Program



OUR MISSION, VISION, AND CORE VALUES

Mission Statement

Serving Courts • Protecting Our Community • Changing Lives

Vision

Fostering a diverse and innovative team committed to safe communities, facilitating humility, and promoting resiliency.

Program Vision

Dedicated to creating collaborative re-entry pathways alongside youth to promote healing, healthy and resilient lifestyles, as well as strengthen families, and restore safety to the community.

Core Organizational Values

Integrity: The undivided adherence to strong ethical principles, such as honesty, fairness, humility and personal accountability.

Commitment: Absolute dedication to our mission and team, the courts, the county, and the public.

Compassion: Empathy, kindness, understanding, and respect.

AMC-YTEC
Pathways to Success
10000 County Farm Road
Riverside, CA 92503
(951)358-4400

RIVERSIDE COUNTY PROBATION DEPARTMENT JUVENILE TREATMENT ORIENTATION HANDBOOK

Welcome to a Riverside County Probation Department juvenile treatment facility, *Pathways to Success* secured-track program. This orientation handbook will provide information about facility procedures, rules, behavior expectations, services, and programming. Orientation is intended to reduce rule violations and to provide a safe and secure environment for both youth and staff. Provisions will be made to provide information to youth who are impaired, disabled, or do not speak English.

During your stay, you will be always observed. You are expected to follow the rules of the facility at all times. You shall comply with staff's directives quickly and precisely for the safety of yourself and others. You will receive positive incentives when behavior is appropriate or consequences when your behavior is inappropriate. To ensure a safe and secure environment for all youth, and juvenile facility staff, the staff assigned to living units will randomly search the rooms and units on a routine basis.

Riverside County Probation Department has a non-discrimination provision. You shall have fair and equal access to all available services, placement, care, treatment, and benefits. It further provides that no person shall be subject to discrimination or harassment based on actual or perceived race, ethnic group identification, ancestry, national origin, color, religion, gender, sexual orientation, gender identity, gender expression, mental or physical disability, or HIV status. This assures that you will not be subject to restrictive housing or classification decisions based solely on any of the above-mentioned categories. This section does not prohibit staff from placing you in a single occupancy room at your request or in accordance with Title 15 regulations regarding separation.

Only information that is considered relevant and necessary and contributes to the accuracy and utility of your record shall be collected and/or contained in your file. Probation department records, legal files, and juvenile facility records are confidential and shall not be given to or discussed with anyone by juvenile facility staff, except with persons who have an official right and need to know such information in the performance of their duties, i.e., probation officers, the court, law enforcement or to others by court order. You are entitled to anonymity. Discussion outside the juvenile facility or with any person(s) not entitled to the information mentioned above is prohibited.

This handbook will answer some questions about the processes you are about to go through while in our facilities. If you have any questions after you have gone through this handbook, you can ask the following Probation staff: the Duty Officer (DO), the Detention Control Officer (DCO), a Supervising Probation Officer (SPO), a Probation Corrections Officer (PCO), and/or a Senior Probation Corrections Officer (SPCO).

TABLE OF CONTENTS

	Page(s)
Identification of Key Staff and Their Roles.....	5
Detention Control/Intake Assessment.....	6
Medical Assessment and Access to Health Care Service	7
Non-Discrimination Policy	7
Non-English Services and Programs.....	7
Access to Legal Services.....	7
Housing	7
Advisement of Rights	8
Reading Materials	9
Correspondence	9
Telephone Use	9
Immigration Legal Services	9
Emergencies and Evacuations	9
PREA (Prison Rape Elimination Act of 2003).....	10
Faith-Based Services/Faith-Based Counseling	10
Facility Rules of Conduct	10
Due Process	13
Disciplinary Procedures	13
Room Confinement.....	13
Search and Seizure/Contraband.....	14
Restraints	14
Use of Force/OC Pepper Spray	14
Emergency Code Calls.....	14
Grievance Procedure	14
Visitation	15
Visiting Rules and Regulations	15
Clothing and Personal Care Items	16
Personal Hygiene	16
Education	16
Programs, Recreation and Exercise	17
Meals	17
Information for Parent/Guardian.....	17

Access to Title 15 Minimum Standards for Juvenile Facilities.....	17
PTS Program Overview.....	18
Incentive Program.....	19
Pathways Phases.....	21
Pathways Incentive Dollars (PID's).....	27
Behavioral Health Services.....	31
Additional Programs and Services.....	35
Behavior Expectations.....	36
Juvenile Treatment Orientation Handbook Receipt	38

IDENTIFICATION OF KEY STAFF AND THEIR ROLES:

Director/Assistant Director:

They manage facility operations and personnel.

Supervising Probation Officer (SPO):

They are sworn Peace Officers who are in charge of supervising the living units within the facility. They also act as the Duty Officer (DO) who is in charge of the daily operations of the entire facility and who is responsible for all staff and youth within the juvenile facility.

Senior Probation Corrections Officer (SPCO):

They are sworn Peace Officers who oversee the living units, provide training for PCO's and act as the DO in the absence of a SPO.

Pathways Probation Officer (PO):

From day one of your commitment, the Pathways PO (sworn officer) will submit the Individual Rehabilitation Plan (IRP), meet monthly to provide guidance and support in the program, complete review reports, set goals for reintegration and assist in the transition into community supervision.

Probation Corrections Officer (PCO):

They are sworn Peace Officers working in the living units twenty-four hours a day. Their primary responsibility is to provide the youth with supervision and programming. You will be assigned a PCO/SPCO as a caseworker who will work with you directly. The caseworker will provide guidance based on your needs, behavior, and adjustment while detained.

NOTE: You may be charged with battery upon a Peace Officer if you harm staff in any way (California Penal Code 243.)

Teacher/Correctional Health Staff/Behavioral Health Staff:

These staff work on-site and are there to assist with meeting your educational, medical and behavior health needs.

WHEN YOU ARRIVE:

Once the youth is committed by the Court and pending placement into the program, the Supervising Probation Officer of the respective unit will contact the youth for a warm welcome and provide them with expectations. To determine living units, youth are screened for relevant characteristics such as age, development maturity, mental and emotional health, sexual orientation, gender identity and expression, disabilities, and/or special needs which are taken into consideration for classification for classification of appropriate housing, safety, and well-being of the youth.



DETENTION CONTROL/INTAKE ASSESSMENT:

You will be asked a series of questions upon entry into the juvenile facility. Questions will include, but are not limited to:

- Medical Assessment
- Suicidal Ideation Assessment
- Educational Information
- Substance Abuse History

Upon entry into the facility, you will be pat-down searched, and a metal detector wand will be used to ensure you are free of weapons or contraband. All contraband (lighters, smoking paraphernalia, and weapons) will be discarded. Your clothing, personal items and valuables will be inventoried and logged. You will sign to verify the inventory. Any money or jewelry will be stored in a secure location. You will be offered a shower and issued juvenile facility clothing.

Pursuant to Section 627 of the Welfare and Institutions Code (WIC):

Immediately after being taken to a place of confinement and, except where physically impossible, no later than one (1) hour after taken into custody, the youth shall be advised and has the right to make two (2) telephone calls from the place where the youth is being held:

- One (1) call completed to his/her parent(s)/legal guardian(s), a responsible relative, or the youth's employer.
- One (1) call completed to an attorney.

Each youth is assigned to a Pathways' unit case worker, as well as a behavioral health clinician, who work closely alongside the youth to develop treatment goals based on assessments, behavioral history, career assessment and future goals. Probation staff administer the Ohio Youth Assessment System (OYAS), Adverse Childhood Experiences (ACEs) and the Prison Rape Elimination Act (PREA) assessments. Following these initial assessments, behavioral health personnel complete a clinical assessment. With this information an Individual Rehabilitation Plan (IRP). The IRP is designed to focus on youth's needs and treatment plan, submitted to court along with the comprehensive screenings and assessments, and upon court authorization, all results are reviewed by the treatment team to begin programming. Further, the Pathways' unit case worker will contact the youth's parents to provide a point of contact to the parents, guardians, or positive support system of youth, an overview of the program, and expectations for participation. Youth are also assigned a Pathways Probation Officer to begin plan with the youth and family to support and guide reintegration upon court-ordered release into the community.

MEDICAL ASSESSMENT AND ACCESS TO HEALTH CARE SERVICES:

A Registered Nurse (RN) will ask you a series of medical questions in order to get a better sense of your health needs. A complete physical examination will be performed within 96 hours of admission.

- A medical history of past and present illness and treatment will be conducted.
- A medical examination will be conducted.
- Laboratory screening will be conducted (urine sample).
- Females will be given a urine pregnancy test (upon request).
- A Tuberculosis (TB) skin test will be conducted.



If you are suspected of having a communicable disease that could pose a significant risk to others in the facility you shall be placed on medical isolation until cleared by health care professionals.

You are allowed access to medical care during your period of confinement. You may submit a nursing request at any time. Nursing requests are located on each living unit.

NON-DISCRIMINATION POLICY:

All youth within the juvenile facility shall have fair and equal access to all available services, placement, care, treatment, and benefits, and provides that no person shall be subject to discrimination or harassment on the basis of actual or perceived race, ethnic group identification, ancestry, nation origin, color, religion, gender, sexual orientation, gender identity, gender expression, mental or physical disability, or HIV status, including restrictive housing or classification decisions based solely on any of the above mentioned categories. All youth have the right to be free from physical, verbal or sexual abuse and harassment by other youth and staff.

NON-ENGLISH SERVICES AND PROGRAMS:

Upon request, services and programs may be available in a language other than English if appropriate.

ACCESS TO LEGAL SERVICES:

You are allowed access to a licensed attorney. You are allowed access to telephone and in-person communications with your attorney during normal business hours.

HOUSING:

During the intake process, a comprehensive classification assessment will be provided. This assessment will determine a suitable housing unit for you with consideration given to safety and security.



ADVISEMENT OF RIGHTS:

As a youth detained in a Riverside County Probation Department juvenile facility, you shall have the following rights (224.71 WIC):

- To live in a safe, healthy, and clean environment conducive to treatment and rehabilitation and where you are treated with dignity and respect.
- To be free from physical, sexual, emotional, or other abuse, or corporal punishment.
- To receive adequate and healthy food and water, sufficient personal hygiene items, and clothing that is adequate and clean.
- To receive adequate and appropriate medical, dental, vision, and mental services.
- To refuse the administration of psychotropic and other medications consistent with applicable law or unless immediately necessary for the preservation of life or the prevention of serious bodily harm.
- To not be searched for the purpose of harassment or humiliation or as a form of discipline or punishment.
- To maintain frequent and continuing contact with parent(s)/legal guardian(s), siblings, and children through visits, telephone calls, and mail.
- To make and receive confidential telephone calls, send and receive confidential mail, and have confidential visits with attorneys and your authorized representatives, ombudspersons and other advocates, holders of public office, state and federal court personnel, and legal service organizations.
- To have fair and equal access to all available services, placement, care, treatment, and benefits, and to not be subjected to discrimination or harassment on the basis of actual or perceived race, ethnic group identification, ancestry, national origin, color, religion, sex, sexual orientation, gender identity, mental or physical disability, or HIV status.
- To have regular opportunity for age-appropriate physical exercise and recreation, including time spent outdoors.
- To contact attorneys, ombudspersons and other advocates, and representatives of state or local agencies, regarding conditions of confinement or violations of rights, and to be free from retaliation for making these contacts or complaints.
- To participate in faith-based services and activities of their choice.
- To not be deprived of any of the following as a disciplinary measure: food, contact with parent(s)/legal guardian(s), or attorneys, sleep, exercise, education, bedding, access to faith-based services, a daily shower, a drinking fountain, a toilet, medical services, reading material, or the right to send and receive mail.
- To receive a quality education that complies with state law, to attend age-appropriate school classes and to continue to receive educational services while on disciplinary or medical status.
- To attend all court hearings pertaining to you.
- To have counsel and a prompt probable cause hearing when detained on probation or parole violations.

READING MATERIALS:

Reading materials will be provided by the facility. Books and magazines that glorify gang involvement; promote criminal activity and violence; demean a particular gender; promote racial discord; or are of sexually explicit nature, are not permitted in the facility. Parent(s)/legal guardian(s) are not permitted to mail in or bring in any reading materials.

CORRESPONDENCE:

You may send and receive mail. You will be provided with pencils, paper, and envelopes and given sufficient time to write letters. Prior to mail leaving the facility, staff will ensure that outgoing mail is properly addressed, without slogans or symbols appearing on the outside of the envelope. You shall not be permitted to send/receive mail to/from another Riverside County Probation juvenile facility. Mail received from another facility shall be returned to sender. Staff shall review addressees to avoid the sending of mail to another facility. You shall not be permitted any material that:

- Contains instructions for the manufacturing of drugs, explosives, or other unlawful substances;
- Advocates violence within the juvenile facility;
- Advocates racial, gender, religious or national hatred;
- Advocates criminal behavior;
- Advocates behavior against juvenile facility staff/rules;
- Sexually explicit material; or
- Gang-related material.

You may be placed on mail review status only by an SPO. Staff shall immediately refer you to if you appear to fit the following criteria for mail review status to a SPO, who shall make that determination. Placement on mail review status shall be based on evidence that your mail either:

- Advocates the direct furtherance of a specific criminal act;
- Advocates or encourages specific acts of violence or contains threats of suicidal intent;
- Advocates or plans for escape;
- Contains contraband; or
- Promotes the furtherance of gang-related activities.

TELEPHONE USE:

You will have access to the telephone system.

IMMIGRATION LEGAL SERVICES:

Should you need information or assistance with legal immigration services, contact the unit staff and/or the unit supervisor.

EMERGENCIES AND EVACUATIONS:

The purpose of a fire, earthquake or evacuation drill is to establish a procedure regarding what actions will be taken in the event of an actual fire, earthquake or in the event of a real disaster. You may be directed to “drop, cover and hold” during an earthquake drill, until an evacuation order is given. Fire, earthquake or evacuation drills will be conducted monthly and can occur at any time during the day. In case of emergency or if an evacuation is necessary, you should stop all activity, remain calm and obey staff directives. Any non-compliance in an emergency may result in consequences.

PREA (PRISON RAPE ELIMINATION ACT of 2003):

Riverside County Probation has a zero tolerance for sexual abuse or sexual harassment amongst youth, staff, volunteers, visitors, contractors, and vendors. If you witness, suspect, or become a victim of sexual abuse or sexual harassment, you can report it by filing a grievance, telling a staff you trust, telling any Behavioral Health staff member, or nurse, by asking to speak to the DO or a SPO or by calling the Ombudsman. If you are in need of crisis counseling regarding sexual abuse, you can contact the Riverside Area Rape Crisis Center or Coachella Valley Sexual Assault Services. There is a 1-800 hotline number located in the living units. All reported incidents of sexual abuse and sexual harassment will be taken seriously and will be investigated. The department will take steps to prevent any form of retaliation from staff or other youth toward you for reporting incidents of sexual abuse and sexual harassment. Any reported incident of sexual abuse or sexual harassment will be kept confidential and on a need to know basis. Staff are required to follow mandatory reporting laws regarding all reported allegations of sexual abuse.

FAITH-BASED SERVICES/FAITH-BASED COUNSELING:

You have the right to receive faith-based services and practices, and/or faith-based counseling and the right to request a faith-based representative of your choice. Attendance shall be voluntary and not required. You shall be allowed to participate in normal program activities should you elect not to participate in faith-based programs. Upon your written request, and where practicable, faith-based services and/or faith-based counseling of your indicated preference will be provided to you each week. You have the right to request a faith-based/religious diet. Staff will make every effort to assure that you retain your right to privacy and confidentiality regarding your request for, and participation in, faith-based services and/or counseling. If you are on disciplinary status, you shall not be denied faith-based services and/or faith-based counseling. However, special arrangements may be required if you present a safety and security risk.

Faith-based representatives who provide faith-based services and/or faith-based counseling to you shall be certified clergy, ordained for faith-based duties by the church or faith-based organization. The freedom of faith can never constitute the freedom to interfere with the peaceful rights of others, or the freedom to disregard the rules of the juvenile facility.



FACILITY RULES OF CONDUCT:

It is important that you understand what is expected of you during your stay. You will be held responsible for your behavior. The following rules of conduct have been established for the safety and security of you, other youth, staff and the juvenile facility. You shall cooperate with all staff and follow all lawful and reasonable directives. Failure to comply with these rules will result in consequences that will vary due to the gravity and seriousness of the rule violation.

Rule violations shall be considered minor or major, depending on the severity of the behavior. Under certain circumstances, minor violations may be considered major violations.

Minor Rule Violations

- a. **Dangerous acts/horseplay:** Dangerous acts that could result in injury to a youth or others. This includes horseplay activities that consist of loud, raucous behavior, rough contact, or roughhousing, and/or wrestling between two or more youth.
- b. **Disruptive behavior:** Youth engaging in disruptive or nuisance behavior or activities.
- c. **Use or possession of non-hazardous contraband:** Any item(s) concealed or found in the facility that is prohibited including, but not limited to: extra food, clothes, bedding, towels, non-issued school items, other youths' property/canteen, or books.
- d. **Lying:** Intentionally deceiving staff, this can include, but not be limited to false allegations.
- e. **Verbal misbehavior/inappropriate language:** Use of language that is considered crude, offensive, demeaning, and/or disrespectful, including irritating or harassing others; cursing; racially or gender insensitive words; and name calling or ridicule.
- f. **Fighting:** A fight that does not result in a serious injury.
- g. **Vandalism/destruction of property:** Intentional or malicious destruction of personal property of another person or county property and does not result in additional law violations or extension of custody time.
- h. **Gang affiliated behavior:** Gang behavior including, but not limited to, written, verbal, and non-verbal gang related communications.

Discipline for Minor Violations

- a. Counseling/verbal redirection
- b. Special assignments: May include redoing poor work, writing an essay, reading a book, a verbal or written apology, or cleaning/restoring areas or items in the facility vandalized by the youth (example: cleaning graffiti/tagging from a wall or table).
- c. Forfeiture of points and/or incentives.
- d. Youth can be restricted from the dining hall to eat in an alternative area other than a locked room, If the youth present's a safety issue to the institution, then room confinement shall be initiated.
- e. Loss of honor roll status and/or privileges for the day.
- f. Alternative seating assignment and/or arrangement.

Major Rule Violations

- a. **Use or possession of contraband:** Any item(s) concealed or found in the facility, which may be potentially dangerous or poses a significant safety risk and is therefore prohibited including, but not limited to drugs, medication, lighters, matches, alcohol, and weapons and/or weapon facsimile of any kind.
- b. **Disobeying staff directives/failure to comply:** Refusal to stop disruptive or nuisance behavior or activities. Refusal to follow a staff's reasonable directions to behave or perform appropriately. Refusal to obey staff directives, which results in an unsafe environment.
- c. **Riotous behavior:** When three or more \ youth-cause a disruption or interfere with normal facility operations due to their actions, threats, demands, or suggestions to advocate disruption or disturbance.
- d. **Escape attempts:** Any act to undermine the security of the facility, such as obtaining a key, conspiring to escape, aiding or abetting, attempting to escape or acquiring implements which could be used to escape.
- e. **Inappropriate sexual behavior:** Activities, regardless of voluntariness, that may include otherwise developmentally normative behaviors, norm-violating behaviors, sexual harassment, and exploitation/taking unfair advantage of another. This includes sexual comments or gestures, sexual advances, exposure, sexually explicit writing, or photographs, viewing pornography, masturbatory behavior, sexual favors, sexual threats, and sexting.
- f. **Gang behavior:** Gang behavior that willfully promotes, furthers, or assists in felonious criminal conduct by members of that gang.
- g. **Sexual assault:** Touching without penetration (either directly or through the clothing) of the genitalia, anus, groin, breast, inner thigh, or buttocks by a youth of another youth without the latter's consent, or of a youth who is coerced into sexual contact by threats of violence, or of a youth who is unable to consent or refuse. Any sexual penetration by a youth of another youth including contact between the penis and the vagina or the anus; contact between the mouth and penis, vagina, or anus; or penetration of the anal or genital opening of another person by a hand, finger, or other object. Refer to Juvenile Facility Services Policy: Prison Rape Elimination Act (PREA) of 2003.
- h. **Threats:** An expressed intention to inflict harm, pain, or injury on the person of another.
- i. **Fighting, assault and/or battery:** Any willful and unlawful use of force or violence upon the person of another, that results in serious physical injury.
- j. **Vandalism/destruction of property or fire setting:** Intentional or malicious destruction of personal property of another person or county property that can result in additional law violations or extension of custody time.
- k. **Stealing:** The knowing and unauthorized taking of an item belonging to a youth, the juvenile facility, or any juvenile facility staff.
- l. **Gambling:** All forms of gambling are prohibited
- m. **Misuse of technology or electronic devices to include but not limited to:** Computers, Tablets, mp3 player, DVD, Chromebooks.

Discipline for Major Violations

- a. Loss of incentive phone/video call privileges.
- b. Loss in honor roll and incentive/status for the week and/or month. Loss of incentives include, but are not limited to: Movies, MP3 players, food/hygiene products, video games, etc.
- c. Loss of incentive/canteen privileges for the week and/or month.
- d. Extension of custody commitment time in a juvenile facility: When legally authorized per court order, additional time may be added.
- e. Additional charges may be filed in court for a youth who commit new law violations.
- f. Disciplinary separation
- g. Removal from the treatment program. Disciplinary action which restricts the youth's extracurricular activities (Example: On-site incentive activities not included in mandated programming)
- h. Loss of furlough and/or any off-campus activity. The loss of a furlough/off-campus activity is primarily a treatment decision determined by the caseworker, SPO, and the facility manager(s)'.

DUE PROCESS:

If you are receiving major discipline, you have due process rights. You will be advised of allegations, given the opportunity to respond, call witnesses, given notice of the discipline hearing, given rights of the discipline hearing, and referred to the disciplinary hearing officer.

DISCIPLINARY PROCEDURES:

While detained at a juvenile facility, staff will make every effort to maintain control of the youth through methods of positive reinforcement, such as incentive system programs, which involve rewarding desirable behavior. The goal of the facility is to avoid discipline problems by establishing an atmosphere of mutual respect and cooperation. Staff will set an example of courtesy and consideration in their daily interactions with you and the same is expected in return. Discipline shall be imposed at the least restrictive level needed to promote the desired behavior and shall be commensurate with the seriousness of the misconduct. Disciplinary procedures shall only be administered by designated staff and shall be reviewed by the SPO or the DO on a regular basis. Staff shall clearly communicate to you the reason(s) for any disciplinary action. The discipline will show a direct relationship between the negative behavior and the consequence.

ROOM CONFINEMENT:

While detained at a facility, it may become necessary to remove you from the group setting to maintain order, security of the facility, and ensure the safety of all youth by placing you in a room. When you are placed on room confinement status, such status will be reviewed regularly by a SPO or the DO to determine if this status is, or remains, necessary and appropriate. While on room confinement status, you shall not be deprived of your legal rights. It is the objective of the staff to return you to regular group status at the earliest opportunity. Staff shall make every attempt to use all appropriate counseling methods and implement the least restrictive measure before placing you on room confinement status.

SEARCH AND SEIZURE/CONTRABAND:

Each youth is subject to searches. Living units, youth's personal belongings and assigned rooms may be searched on a routine or random basis. Items that are not allowed will be removed and are considered contraband and can result in consequences.

RESTRAINTS:

Physical restraints for behavior control purposes shall be used if you present an immediate danger to yourself or others or exhibit behavior which results in the destruction of property. Staff may use restraints handcuffs, ankle shackles, waist chains and the Wrap to prevent you from acting out violently. Mechanical restraints are also used when transporting you to Court or outside of the facility.

USE OF FORCE/OC PEPPER SPRAY:

To ensure the physical safety and security of all youth, staff and visitors within the facility, as well as the public, staff will use the level of authorized defensive force needed to stop aggressive behavior. Such force may include but is not limited to the use of OC pepper spray. When possible, staff will issue a verbal warning that OC spray is going to be used. If you hear this warning, stop what you are doing and lay face down on the floor and wait for further directives from staff.

EMERGENCY CODE CALLS:

Code calls are made by staff during emergency situations. Staff will give directives specific to the emergency code called. You are expected to stay out of the way of responding staff, lie down on the floor, cover your head with your hands and await further instruction. Any non-compliance in an emergency situation may result in a consequence.

- **Code Blue** – Is used for Medical Emergencies
- **Code Green** and/or an 11-88 – Are used for situations that present immediate threat/danger to youth and or staff. These codes are also used when additional staff are needed to assist in an emergency.
- **Code Red** – Is used to report a Fire



EMERGENCY

GRIEVANCE PROCEDURE:

You have the right to submit a grievance regarding any issue during your confinement. This includes, for example, rule violations, food, hygiene products, programming, and issues with staff. You should first try to resolve the grievance by discussing it with your unit staff. Staff will assist you to resolve your grievance at the lowest possible level.

If the grievance cannot be resolved at the lowest level, or if you choose not to discuss it with staff, you may speak to the unit SPO or you may complete a grievance form. The form may be submitted to either the DO or a SPO in one of the following ways:

- You may directly submit the grievance form to the DO/SPO.
- You may submit the form confidentially. A locked box labeled "Grievance Forms" shall be maintained in each living unit and throughout the facility. The box shall be checked by the DO on shift 2 & 3.
- If delivered to staff, staff shall forward the grievance form directly to the DO/SPO or place it in the locked grievance box.

Staff shall not discourage you from filing a grievance nor shall they refuse to accept a grievance from you. Staff shall not engage in any retaliatory act or disciplinary action against you as a direct result of you filing a grievance. Be aware, however, that false allegations shall be dealt with in accordance with existing laws and policies.

Upon receiving the grievance form, the DO/SPO will review it and provide an initial response within three (3) business days. You shall be allowed to have a staff representative of your choice be present to help you explain your version of the grievance. If the grievance is not resolved at this level, the grievance form and all other documentation will be sent to the Facility Manager(s) for an automatic appeal and final resolution. You shall receive a written response to the grievance at each step.

The appeal of any grievances shall be heard by someone who was not directly involved in the circumstances which led to the grievance.

“Emergency Grievance” is defined as anything that would be detrimental to your well-being that if not immediately addressed, would cause further hardship or injury, and requires immediate attention and resolution. The DO shall immediately review the grievance and, if determined to be an emergency, the matter will be immediately referred to the Facility Manager(s). In their absence, the DO or a SPO will act as their designee and will immediately address the problem, arriving at an acceptable resolution. The grievance will be forwarded to the Facility Manager(s) for further review. If the grieved issue is determined not to be an emergency, the grievance will be handled through the normal protocol as indicated above.

VISITATION:

While detained, you are entitled to regular visitation on a weekly basis, as specified for each unit. Regular visitation is limited to parent(s)/legal guardian(s), grandparents, persons standing in loco parentis, and children of youth. Other family members such as siblings and other supportive adults may be allowed to visit with the approval of the facility manager or supervising probation officer. Opportunity for visitation shall be a minimum of two hours per week. Visiting hours are subject to change; however, generally occur on weekend days. Special visits can be arranged with approval of the unit supervisor. For the current visiting schedule in your unit, contact unit staff.



VISITING RULES AND REGULATIONS:

- Visitors must have a proper and valid identification card (ID);
- Proper dress is required. No gang attire; no provocative garments; no clothing promoting drug use and/or illicit activities;
- Visitors shall adhere to the visiting rules and regulations of the juvenile facility. All rules must be posted at the visitor's entrance;
- No electronic devices (Cell phones, smart watches, tablets, etc.)
- No personal items, except a locker key and an identification card. Lockers shall be available for visitors to store personal items;
- All visitors shall pass through a metal detector and/or be searched via a hand-held metal detector (wand);

- No food/drink;
- Any person who is in possession of or brings drugs, tear gas, weapons, or alcohol into a county juvenile facility will be prosecuted under 871.5 WIC;
- Any visitor suspected of being under the influence of alcohol or a controlled substance will not be admitted into the facility;
- Any visit may be terminated or denied at the discretion of the SPO or DO for reasons including but not limited to: safety and security issues (i.e., Youth’s behavior has become negative, disruptive or argumentative causing him/her to become a threat to the safety of themselves or others), failure to comply with the rules and regulations posted at each facility;
- All medication brought into the juvenile facility for a youth shall be given directly to on- site health care staff for approval;

CLOTHING AND PERSONAL CARE ITEMS:

You will be provided with clean clothing, footwear and personal items upon admittance to the juvenile facility. Clothing will fit reasonably, be laundered on a regular basis and be in good condition. Underwear shall remain with you throughout your stay. Personal care items will be replaced, as needed, and will not be shared or re-issued to other youth.

You will be supplied with the following clothing, bedding, and hygiene items:

Bedding	Clothing	Hygiene
1 Blanket 2 Sheets Pillow and pillowcase	T-Shirt Sweatshirt Pants Shorts Socks Sleeper Shirt Sleeper Shorts Bra Underwear (new/non-disposable) Tennis Shoes Shower Shoes	Toothbrush Toothpaste Soap Lotion Deodorant Shampoo Conditioner Feminine Hygiene Products Pick or Comb Hair Ties (long hair must be pulled back) Towel

All clothing will be worn in a manner that is appropriate and in compliance with juvenile facility guidelines (i.e., shirts tucked in; pants/shorts worn at waist level; pants not cuffed; and shoes worn properly and according to design). When you are released or transferred outside of the facility, all your clothing, personal items and belongings will accompany you. You will have the opportunity to earn upgraded clothing and toiletries, as they achieve each new phase in the program. Upon release from the facility, you will dress out in your personal clothing and footwear and will receive your personal belongings.

PERSONAL HYGIENE:

You will be allowed to shower daily, shave when the opportunity is possible and given the opportunity to brush your teeth after every meal. Hair care services are offered monthly.

EDUCATION:

You will attend an on-site, fully accredited high school. An evaluation test is administered to determine levels in math, reading, writing and English. Once you are evaluated, you will be placed in a classroom that is appropriate for your level. Three hours per day are spent in the classroom

and one hour per day you will participate in a physical education program. You can earn credits toward your high school diploma, or if you meet the criteria, you may test for the High School Equivalency Test (HiSET). The school curriculum will be modified to meet special needs while you are residing at our facility. The Riverside County Office of Education (RCOE) and the on-site school are committed to addressing the educational needs of all youth and, if necessary, will assemble an IEP (Individual Educational Plan) team to review any special education issues.

PROGRAMS, RECREATION, AND EXERCISE:

Programs and activities at the facility are essential as they often reduce tension and anxiety; promote a healthy emotional climate and a positive environment in which you can flourish. Juvenile facilities shall provide the opportunity for programs, recreation, and exercise a minimum of three hours a day during the week and five hours a day each Saturday, Sunday or other non-school days, of which one hour shall be an outdoor activity weather permitting.

- Programs: You shall be provided at least one hour of daily programming to include but not limited to, pro-social, trauma focused, and cognitive intervention programming.
- Recreation: You shall be provided the opportunity of at least one hour of unscheduled activities to include but not limited to, letter writing, television, board games and or reading.
- Exercise: You shall be provided the opportunity for at least one hour of large muscle activity each day, such as volleyball, basketball, and soccer.

Access to recreation, programs and exercise may also be modified or suspended due to your medical or physical condition as stipulated by health care staff. Unit staff will review the physical education (PE) restrictions prior to any exercise to determine your PE restrictions. If you are on the list you shall follow your restrictions.

MEALS:

While at the facility, you will be served three nutritional meals per day. You will also receive an (AM) snack and a (PM) snack in between meals. Special meals will be provided for those with medically prescribed therapeutic diets determined by the facility's attending physician. Meals will be eaten in the dining hall or inside their respective units. You are to comply with dining room protocol and follow staff directives. Poor behavior during meals or violations of dining room rules may result in consequences. Religious diets are also available upon request.

INFORMATION FOR PARENT/GUARDIAN:

As your parent or guardian may have questions regarding your stay in a juvenile facility, they have access via the internet to obtain information that will include answers to frequently asked questions. This information also provides contact information for the facility, medical, school and behavioral health.

TITLE 15 MINIMUM STANDARDS FOR JUVENILE FACILITIES:

Any youth may have access to the Title 15 minimum standards for juvenile facilities by asking unit staff. Title 15 minimum standards are available in each unit.

PROGRAM OVERVIEW

The *Pathways to Success* (PTS) program is structured as a continuum of in-custody individualized treatment, education, and reintegration services. The PTS program has a youth centered case plan program focused on individual treatment needs. PTS has adopted a four-level phase system and youth phase advancement is based upon completion of case plan goals as well as positive pro social behavior. The last phase of the program is a court-ordered change to the youth's commitment to a less restrictive setting, which will include supervised visits and furloughs.

The youth's progression through the program is based upon an initial assessment utilizing the Ohio Youth Assessment System (OYAS), Adverse Childhood Experiences (ACE's) and an intensive individually tailored treatment plan designed to address their specific needs.

Each youth is assigned a caseworker, a Pathways' probation officer, and a behavioral health therapist upon their admittance into the program. They work closely together to develop treatment goals for the youth based on assessments and behavioral history. A Treatment Team Meeting (TTM) comprised of probation staff, a registered nurse, a behavioral health clinical therapist, an educational liaison from the Riverside County Office of Education (RCOE), and a community partner will be conducted monthly to collaboratively discuss the youth's progress in their respective phase, case plan goals, and provide a plan for continued guidance for support and rehabilitation. The treatment team will also participate in a CFTM within 30 days of the youth's commitment to Pathways to complete an Individual Rehabilitation Plan (IRP).

Youth will have access to job skills training and career guidance while at PTS. Youth have ability to obtain jobs within with a community-based organization and will dependent upon youth's behavior. Youth will also be provided the opportunity to attain a Food Handlers Card, receive a California Identification Card and complete any court-ordered community service hours and treatment programs.

Treatment programs may include Aggression Replacement Training (ART), Moral Recognition Therapy (MRT), Trauma-Focused Cognitive Behavioral Therapy (TF-CBT), Gang Disassociation, Parenting, Substance Abuse Treatment, Sex Offender Treatment, Victim Awareness, Healthy Living, and Thinking for a Change.

Youth attend an onsite fully accredited high school through the Riverside County Office of Education (RCOE) daily. Youth are evaluated utilizing the Renaissance Learning Star-Assessment to help determine reading and math achievement levels. Ensuring youth obtain a quality education is a vital component of the PTS program. Youth will also be eligible to continue their educational achievements through Riverside Community College (RCC) classes, iCEV Career-Readiness Certifications and additional Vocational skills. Further, a RCOE liaison and RCC liaison will be assigned to assist youth with enrollment in college and any barriers or assistance need along the wait.

INCENTIVE PROGRAM

Riverside County Probation's Pathways Incentive Ranking System (PIRS) is designed to provide secure track youth incentivized programming phases, which will align with their rehabilitation plan as established by the youth, their family, and the treatment team. PIRS is focused on fostering independent thinkers, healthy adolescent development and building upon the skills necessary for a seamless transition into a less restrictive environment. PIRS is set to encourage accomplishments and reinforce positive behaviors, while discouraging and minimizing negative behaviors through the offered incentives and collaborative partnerships of a treatment team working together to support growth and rehabilitation. Youth who complete or meet the required assignments of their respective phase may progress to the next phase.

The following is the PIRS's guideline which provides information pertaining to the progression through each phase, requirements, incentives, and the calculated method utilized for the reduction of a youth's baseline term of up to six months at every six-month review hearing pursuant to 875(e)(1) WIC and AB 200 Subsection 14. Further, Child Family Team Meetings (CFTM) guidelines are included that outline the Community Integration Plan (CIP) designed to map out the youth's transition back into the community.

Guidelines:

PIRS has four (4) phases beginning with phase one (1) which includes a thirty (30) day orientation and the final phase ending in the youth's transition into a less restrictive setting or reintegrated into the community.

At any time, if youth complete their court ordered baseline term, regardless of their phase, a recommendation for community supervision will be submitted. Prior to this hearing, the youth will participate in a transitional CFTM to map out the CIP and referrals for the youth and families. The Probation Officer (PO) will also ensure the residence verification has been confirmed and that all referrals and resources are in place, in accordance with the CIP, for the youth's transition into the community.

- The youth has the ability to earn credits to reduce their baseline term by up to six months for each review hearing, dependent upon their progress and completion of the required assignments, as well as their demonstrated behaviors during the program.
- The recommended credits earned will be totaled and added into the respective six-month review hearing report pursuant to 875(e)(1) WIC and AB 200 Subsection 14.
- A Treatment Team Meeting (TTM) comprised of probation staff, a registered nurse, a behavioral health clinical therapist, an educational liaison from the Riverside County Office of Education (RCOE), and a community partner will be conducted monthly to collaboratively discuss the youth's progress and provide continued guidance for support and rehabilitation.

The treatment team will also participate in a CFTM within 30 days of the youth's commitment to Pathways to complete an Individual Rehabilitation Plan (IRP).

- The focus is to further develop healthy adolescent behaviors and address their treatment needs.
- At the end of each month, the treatment team will evaluate the youth's behaviors and progress in their respective PIRS phase.

- In collaboration with probation, the treatment team will provide an evaluation for the six-month reviews which will include the following:
 - **Education** - School/Vocational/College participation, Attendance, Progress/Participation, and following their Individual Education Plan (IEP) if applicable.
 - **Programming** - Behavior management, Hygiene, Accountability/Responsibility, Participation with programming/CBOs, and Staff-Peer Interactions.
 - **Treatment** –Therapy (Individual and Family) participation, Attendance in substance abuse treatment, openness to discussion, completed homework, and demonstration of treatment skills learned.
 - **Phases** – Status of phases primarily based on the three required criteria (Education, Treatment, and Programming), assessment of behavior, required assignments, and efficacy of incentives.
 - **Recommendation, with appropriate findings, for:**
 - Reduction of baseline term;
 - Continued programming within Pathways;
 - Less restrictive programming; or
 - Reintegration into community recommendation
 - Each required criterion will be worth up to a total of **10 days a month, allowing the youth the opportunity to receive up to six months reduction from the baseline term.** The breakdown of the 10 days in each area for each respective criteria is listed below under *Baseline Term Modification Standards*.
- To ensure youth have a support system and their needs are being met, a CFTM will be held within the first month of the youth starting in the program, and will be scheduled every six months thereafter, or more frequently as needed, to include the family and positive support systems in the youth's rehabilitation process. A special CFTM may be scheduled should the youth's behavior decline, or if the youth struggles to complete phase assignments, significant changes/circumstances arise, or for the purpose of acknowledgement and recognition of the youth's improved behavior and progress. Thereafter, the TTMs will continue monthly and CFTMs will continue every six months or as needed to reassess the youth's efforts and IRPs.
- The phases are established upon the individualized needs of each youth and are based on the treatment team's assessments and their recommendations. The treatment team will review the requirements of each phase, assess the three criteria, and utilize the 10-day calculation process for baseline term modification, and update the status of the youth's phase. Should there be any disagreements with the assessment or recommendation of a youth, the managers, or designees from each agency involved in the TTM, will deliberate to arrive at an appropriate decision.
- Each phase promotion, including a recommendation for a less restrictive setting or discharge, will go before the Promotion Review Board (PRB) to determine if the youth has met the phase requirements and Pathways Incentive Dollar (PIDs) minimum for that level. This will be held monthly by the treatment. Each youth will present their progress, achievements, concerns, and goals since being committed to the secured track program. The treatment team will decide whether youth progresses or not and will debrief with the youth.
- Youth will be celebrated with certificates upon completion of any achievement/phase promotion within the Pathways program.

- To celebrate all youth and consistently emphasize positive reinforcement and regardless of behavior, general incentives such as birthday and cultural holiday celebrations will be offered to the youth based on their behavior, no matter their phase. This will allow for youth to be celebrated individually, share their individual beliefs, bond with others, and boost their self-esteem.
- When the treatment team decides the youth is ready to transition into the community, whether by completion of phases or baseline term, a transitional CFTM will be conducted within 30-60 days prior to youth's transition. This meeting is to include the youth's family and positive mentors or support systems, to review the youth's strengths, areas of improvement, evaluate the goals of the youth and family, ensure the youth has an appropriate residence, and develop an action plan for transitioning into the community. This will include referrals for continued treatment and community-based organizations to support the youth within the community.
- See **Policy 976 Incentives and Discipline Process, Subsection 978.6 Minor Rule Violations and 978.8 Major Rule Violations**, for behaviors that potentially detour youth from obtaining baseline credit.
- Failure to comply, or demonstrations of serious/violent behaviors and/or reduction of Pathways Incentive Dollars (PIDs) per Policy 976, may prevent the youth from promoting to the next phase. A CFTM will be conducted to address behaviors and discuss appropriate outcomes.
- The court will determine the final decision regarding the commitment of the youth and baseline term credit ordered.

PHASES I - IV

PHASE I

(includes 30-day Orientation, where youth will not receive any baseline credit or PIDs to allow for adjustment to structure and programming of Pathways to Success secured track program):

Achieved Behaviors and Assignments
<p><u>Behaviors:</u></p> <ul style="list-style-type: none"> • Obey all rules • Participation in rehabilitation services • Comply with all court orders and their individualized treatment plan • Must fully participate in daily programming • Attend all treatment programs listed with their Probation Corrections Officer Case Worker (PCO-CW) • Work on developing self-esteem, control, and decision-making skills towards being successful regarding their treatment goals • Maintain their room, financials (budgeting), and hygiene • Begin to discuss thoughts and feelings about reasons for being at PTS with PCO-CW, therapist, and in group therapy

Assignments:

- Make an appointment to enroll in school and participate in High School, Adult Education, vocational training, or college
- Participate in youth council's orientation and team building exercises
- Introduce themselves to the unit and staff
- Meet with their Pathways PCO-CW weekly
- Review the Pathways Handbook and set goals
- Meet with their Pathways Probation Officer to begin their IRP/CIP combined with the Forward Thinking-What Got Me Here and Individual Change Plan
- Participate in all initial assessments to develop Individualized Rehabilitation Plan (IRP), including but not limited to the Ohio Youth Assessment System (OYAS), Adverse Childhood Experiences and Trauma (ACES), Juvenile Sex Offense Recidivism Risk Assessment Tool (JSSORAT), etc.
- Attend all Treatment Team Meetings (TTMs) and a Child Family Treatment Meetings (CFTMs) within 30 days of commitment, and as required thereafter, to complete the IRP where treatment needs and goals are identified, as well as what Forward Thinking Journals are appropriate to address the youth's needs
- Complete a full clinical assessment with clinician
- Complete the Orientation and Stage 1 of the CHANGE (Collaboratively Helping Adolescents Negotiate Greater Empathy) Model
- Enroll, attend, and participate in Aggression Replacement Training (ART), if applicable
- Enroll, attend, and participate in Moral Recognition Therapy (MRT)
- Attend, listen, and observe in community meetings: Welcome Group, Community Group, Goodbye Group
- Create a vision board reflecting your personal growth, desires, and goals
- Attend and participate in one individual therapy session a week with your therapist
- Meet with teacher and therapist to develop a program and education plan
- Attend all treatment appointments, including individual, group and family sessions as applicable
- Attend and participate in at least one independent living skills activity

Other assignments or Forward-Thinking journals deemed appropriate by Treatment Team/PCO-CW/Pathways PO/Court

Incentives may include

- Up to \$17.50 Pathways Incentives Dollars (PIDs) every week
- Eligible for regular canteen purchase up to three food canteen items per week with earned PIDs
- Eligible for Phase I Special Canteen purchases utilizing PIDs (**See Attachment A**)
- PIDs roll over to the next phase
- Receive DVD and MP3 player and PS4 privileges after 30 days
- Seven (7) Inmate Call Engine (ICE) phone calls to SPO authorization contacts per week
- Approved gym equipment in room once a week (i.e., push up bars, etc.)
- Additional incentive(s) suggested by the treatment team or probation staff.

******Remain in Phase One a minimum of 8 weeks and \$144.00 PIDs******

******Privileges and items can be taken away according to behavior through Pathways' commitment******

****Green bullet points indicate the respective behaviors and assignments transitioned from the prior phase. ***

PHASE II

Achieved Behaviors and Assignments
<p><u>Behaviors:</u></p> <ul style="list-style-type: none">● Obey all rules● Participate in rehabilitation services● Comply with all court orders and their individualized treatment plan● Must fully participate in daily programming● Attend all treatment programs listed with their PCO-CW● Work on developing self-esteem, control, decision-making skills towards being successful regarding their treatment goals● Maintain their room, financials (budgeting), and hygiene● Begin to discuss thoughts and feelings about reasons for being at PTS with PCO-CW, therapist, and in group therapy <p><u>Assignments:</u></p> <ul style="list-style-type: none">● Participation in High School, Adult Education, vocational training, or college● Career planning with PCO-CW/PO● Complete Stages 2 of the Collaboratively Helping Adolescents Negotiate Greater Empathy (CHANGE) Model with assigned clinician● Meet with Probation Officer monthly (Youth will not be held accountable for scheduling issues of the PO)● Complete Responsible Behaviors Journal● Enroll, attend, and participate in Aggression Replacement Training (ART) if applicable● Enroll, attend, and participate in Moral Recognition Therapy (MRT)● Attend, listen, and observe in community meetings: Welcome Group, Community Group, Goodbye Group● Update vision board to include anything inspiring, motivating, or goals for the future● Attend and participate in one individual therapy session a week with your therapist● Attend and participate in at least one independent living skills activity● Review and revise the CIP with their Pathways PO● Other assignments or Forward-Thinking journals deemed appropriate by Treatment Team/PCO-CW/Pathways PO/Court
Incentives may include
<ul style="list-style-type: none">● Earn up to \$24.50 Pathways Incentives Dollars (PIDs) each week● Eligible for regular canteen purchase up to three food canteen items per week with earned PIDs● Eligible for Phase II Special Canteen purchases utilizing PIDs (See Attachment A)● PIDs roll over to the next phase● Ten (10) Inmate Call Engine (ICE) phone calls to SPO authorization contacts per week● Approved gym equipment in room twice a week● Additional incentive(s) suggested by the treatment team and probation staff. <p><u>****Remain in Phase One a minimum of 24 weeks, must earn \$588.00 PIDs****</u></p> <p>****Privileges and items can be taken away according to behavior through Pathways' commitment****</p>

PHASE III

Achieved Behaviors and Assignments

Behaviors:

- Follow all facility rules with minimal redirection
- Participate in rehabilitation services
- Comply with all court orders and their individualized treatment plan
- Must fully participate in daily programming and unit activities
- Continue positive behaviors with staff/peers
- Maintain task and time management
- Demonstrate improvement in impulse control, expanding social skills, accountability, and willingness to received feedback

Assignments:

- Participation in High School, Adult Education, vocational training, or college, including any vocational coaching
- Attend and participate in one individual therapy session a week with your therapist
- Restorative Justice-Write an apology letter to the victim for crime against them
- Complete Stages 3 of the CHANGE Model with assigned clinician
- Participate in mock interviews for jobs
- Update vision board to show personal growth
- Complete mandatory programming classes based on the individual rehabilitation plan
- Write and share an autobiography with their clinician
- Participate in youth council
- Obtain Social Security Card and birth certificate if applicable
- Lead groups for peers as required
- Facilitate increased participation in the program regarding their peers
- Demonstrate ability to focus on their own growth and goals, despite peer pressure
- Attend all treatment appointments and treatment team meetings if applicable
- Meet with PCO-CW
- Meet with Pathways PO and complete Relationships and Communication Journal (Youth will not be held accountable for scheduling issues of the PO)
- Develop own personal interest program or certifications
- Successful family session with therapist, unless a special circumstance applies
- Review and revise the CIP with Pathways PO
- Other assignments or Forward-Thinking journals deemed appropriate by PCO-CW/PO/Treatment Team

Incentives may include

- Earn up to \$31.50 Pathways Incentive Dollars (PIDs) each week
- Eligible for regular canteen purchase up to three food canteen items per week with earned PID
- Eligible for Phase II Special Canteen purchases utilizing PID (See Attachment A)
- Fifteen (15) Inmate Call Engine (ICE) phone calls to SPO authorization contacts per week
- Dinner with family and approved visitor
- Stay up late on Friday or Saturday
- Approved gym equipment in room three times a week
- Additional incentive(s) suggested by the treatment team.

******Privileges and items can be taken away according to behavior through Pathways' commitment******

***** Must complete all assignments and meet your treatment needs before recommendation to a less restrictive setting can be made by the Treatment Team*****

PHASE IV (Less Restrictive)

The Pathways PO may, in accordance with the treatment team's assessment, recommend the youth be ordered into a less restrictive program if appropriate and applicable.

If the court orders the youth to be placed in an out of county or outside agency, such as Pine Grove Conservation Camp, the youth will be expected to follow the respective agency's program expectations, guidelines, and requirements. The agency's guidelines may be different, but the youth will still be expected to fully comply.

If the court orders the youth to be placed at the Alan M. Crogan-Youth Treatment and Education Center (AMC-YTEC), the below listed behaviors and assignments will apply. This may be altered to meet the youth's individual needs.

Based on level of offense, and the treatment team's recommendation, the Pathways PO's will need to justify furloughs for the court's acceptance or denial.

Achieved Behaviors and Assignments

Behaviors:

- Follow all facility rules with minimal redirection
- Maintain positive attitude and behavior
- Participate in rehabilitative services
- Comply with all court orders and their individualized treatment plan
- Lead by example in the unit and become a role model showing leadership skills
- Facilitate increased participation in the program
- Takes initiative in planning, directing, and working towards achieving treatment goals
- Maintain their room, financials (budgeting), and hygiene
- Demonstrate ability to focus on their own growth and goals, despite peer pressure
- Know target behaviors and demonstrate an overall increase in positive pro-social behaviors and attitudes
- Display trustworthiness both in and out of the unit

Assignments:

- Participate in High School, Adult Education, vocational training, or college
- Positive reports upon furloughs and home passes if applicable
- Complete Stages 4 & 5 of the CHANGE Model with their assigned clinician, and complete Stages 6 & 7 if they are unable to complete those stages in a planned less restrictive setting.
- If youth is assessed to have moderate to severe substance abuse history, youth will complete the institution portion of substance abuse treatment
- Set appointment to discuss treatment goals for family maintenance and present to treatment team if applicable
- Contact resource centers for employment, practice interviewing skills and complete resume
- Provide pay stubs if applicable
- Obtain food handler's card or any certification related to community re-entry
- Learn how to open a bank account and apply for FAFSA or employment (Bank mobile/RCC students) if one is not already opened
- Obtain CA ID and any other needed documents if possible
- Complete all treatment programs from individual rehabilitation plan
- Meet with program case worker weekly if applicable
- Meet with Pathways PO monthly and update IRP/CIP
- Complete Victim Awareness, Re-Entry Planning, and Family Ties journals

Incentives may include
<ul style="list-style-type: none"> • Eligible for regular canteen purchase up to three food canteen items per week with earned PID • Eligible for Phase III Special Canteen purchases utilizing PID • Twenty (20) Inmate Call Engine (ICE) phone calls to SPO authorization contacts per week • Approved gym equipment in room three times a week • Special visits with family or approved visitor and a special dinner with family as decided by unit supervisor • Furloughs (Hours, Daily, weekend, vacation, holidays, and/or educational) as decided by the treatment team • Additional incentive(s) suggested by the treatment team.

Baseline Term Modification Standards

Pursuant to Welfare and Institutions Code section 875(e)(1), as amended by AB 200, “At the conclusion of each review hearing, upon making a finding on the record, the court may order that the ward remain in custody for the remainder of the baseline term or may order that the ward’s baseline term or previously modified baseline term be modified downward by a reduction of confinement time not to exceed six months for each review hearing...” Accordingly, the youth has the opportunity to reduce their baseline term by up to six months at every six-month review hearing. As such, as of October 1, 2022, the treatment team will utilize the 10 days calculated process as listed below. Each month, these categories will be calculated and documented in the monthly TTM minutes. Any days in question of youth earning due to behavior will be discussed at the TTM and agreed upon by the team. At any time, if a youth completes their court ordered baseline term or their final phase, a recommendation for community supervision will be considered.

*****Should youth engage in physical altercations with other youth or staff, minimum of 5 days credit per category will not be earned and depending on the circumstances of the altercation less days will be earned should they pertain to any other categories. This will also be considered for failure to follow directives, horseplaying, or disrespect to staff, including probation, treatment, education, community organizations, etc.*****

Baseline Term Modification Breakdown	
Category: TREATMENT	10 days total per month per category
Treatment (Tx) Engagement	Possible Days Earned
Participated in all Substance Use Tx	1
Participated in all 1:1, Group, and Family Tx	2
Completed Homework	1
Open to discussing alternative thoughts and behaviors	1
Progress with Goals (3 potential options)	
<i>Option 1: 5 Goal Scenario</i>	
Eliminate Aggression	1
Eliminate Substance Use	1
Increase Cooperation	1
Increase Attention/Concentration	1
Decrease Trauma Symptoms (objective not goal)	1
<i>Option 2: 4 Goal Scenario</i>	
Eliminate Aggression	1.25
Eliminate Substance Use	1.25
Increase Cooperation	1.25
Increase Attention/Concentration	1.25

Option 3: 3 Goal Scenario	
Eliminate Aggression	1.66
Eliminate Substance Use	1.66
Increase Cooperation	1.66
TOTAL (ROUNDED UP IF .5 OR GREATER)	

Category: EDUCATION	10 days total per month per category	
Treatment (Tx) Engagement		Possible Days Earned
Attendance		4
Behavior		3
Academics		3
TOTAL (ROUNDED UP IF .5 OR GREATER)		

Category: PROGRAMMING	10 days total per month per category	
Treatment (Tx) Engagement		Possible Days Earned
Positive Staff and Peer interactions		3
General Behavior (including Morning routine/Breakfast, Lunch, Dinner, and Bedtime)		3
Attendance and participation in CBO & Probation programs		3
Hygiene and personal appearance		1
TOTAL (ROUNDED UP IF .5 OR GREATER)		

PATHWAYS INCENTIVE DOLLARS (PIDs)

Pathways to Success uses a token economy, which is designed to encourage and reward pro-social behavior. Based on positive behavior and their achieved level in PIRS, youth earn PID's. The PIDs is integrated into the PIRS, in that you need to maintain a minimum level of points for each phase to move forward to the next. These dollars are then used to purchase incentives. A youth council will be used to determine incentives of value. In addition, youth will learn the concept of earning money for positive behavior as well as delayed gratification, and what it means to save money. Youth are eligible to participate in a weekly honor incentive reward night in which planned meals, including appetizers and dessert, and fun activities are provided. During certain holidays, this includes a themed evening.

Using their earned weekly PID's, youth can also purchase canteen items that include both food and non-food items. Some of the non-food items include arts and craft supplies, alternative hygiene products and upgraded stationary supplies.

Privileges for Phase Levels - (All levels receive mandated privileges)

Phase I
<ul style="list-style-type: none"> • Eligible for regular canteen purchase up to three food canteen items per week with earned PID • Eligible for Phase I Special Canteen purchases utilizing PIDs
Phase II
<ul style="list-style-type: none"> • Eligible for regular canteen purchase up to three food canteen items per week with earned PID • Eligible for Phase II Special Canteen purchases utilizing PIDs • Two (2) additional 10-minute ICE phone calls to SPO authorized contacts per week
Phase III
<ul style="list-style-type: none"> • Eligible for regular canteen purchase up to three food canteen items per week with earned PID • Eligible for Phase III Special Canteen purchases utilizing PIDs • Five (5) additional 10-minute ICE phone calls to SPO authorized contacts per week

Canteen food items purchased are limited to three (3) items per week. Order day will be on Fridays. Items will be distributed on the following day and all edible items must be consumed by Monday. Youth are eligible to earn Pathways Incentive Dollars (PIDs) based on progress in meeting established guidelines related to treatment, education/employment, and behavioral expectations in the PIRS. The PIDs is the dollar amount a youth can earn based off your phase. Here is an example of the PIDs weekly tracking form completed by unit staff and provided to the treatment teams, as well as your PIRS phase review.

Points tracking form is as follows:

PATHWAYS													2021		
NAME // CID		PHASE ONE										DATE			
SHIFT	FRI		SAT		SUN		MON		TUES		WED		THUR		Total
	II	III	II	III	II	III	II	III	II	III	II	III	II	III	
GENERAL BEHAVIOR	20	20	20	20	20	20	20	20	20	20	20	20	20	20	\$2.80
INTERACTION w/STAFF	20	20	20	20	20	20	20	20	20	20	20	20	20	20	\$2.80
INTERACTION w/PEERS	20	20	20	20	20	20	20	20	20	20	20	20	20	20	\$2.80
PROGRAMMING <small>Interaction and participation in any program</small>	20	20	20	20	20	20	20	20	20	20	20	20	20	20	\$2.80
ROOM INSPECTION/ <small>PERSONAL APPEARANCE/ HYGIENE</small>	20	20	20	20	20	20	20	20	20	20	20	20	20	20	\$2.80
BEDTIME BEHAVIOR <small>Any Reduction / Violation of Institutional Rules</small>	50	50	50	50	50	50	50	50	50	50	50	50	50	50	\$3.50
BONUS POINTS	25	25	25	25	25	25	25	25	25	25	25	25	25	25	\$3.50
TOTAL POSSIBLE: \$17.50															
TOTAL EARNED: 															

PATHWAYS													2021
SHIFT	II				III				BEDTIME				
FRIDAY													
SATURDAY													
SUNDAY													
MONDAY													
TUESDAY													
WEDNESDAY													
THURSDAY													

Sample Pathways Incentive Dollars Phase Canteen/Incentives

PTS Canteen Request Form

Youth Name: _____ Week of: _____

Phase earned: P1 P2 P3 Unit: _____ Birthday: (Youth can choose 1 free item from their phase)

PHASE 1
(You may only choose from Phase 1)

Food - Limit 3 items total from this category

Item	Description	Amount	Qty	Item
20oz Soda	Coke, Sprite, Dr. Pepper, Pepsi	\$5.00		
Gatorade	Variety	\$5.00		
Cup of Noodle	Beef or Chicken	\$5.00		
Chips	Hot Cheetos, Limon Lay's w/Tapatio	\$3.00		
Candy Bar	Reece's, Snickers, Peanut M&M's	\$2.00		
Candy (Peanut Free)	3 Musketeers, Milkyway, Hershey's, Twix, Skittles, Starburst	\$2.00		
Snack Items	Rice Crispy, Fruit Roll Up, Cheese Its	\$1.00		
	Baked Chips, Pop Tarts, Grandma Cookies, Cracker Jacks	\$2.00		

Hygiene – Must turn in the old items below if you wish to buy a new one

Item	Description	Amount	Qty	Item
Deodorant	Old Spice Travel Size	\$5.00		
Deodorant	Pert Travel Size	\$2.00		

Other – Must turn in the old items below if you wish to buy a new one

Item	Description	Amount	Qty	Item
Other	Rubber Pencil , Playing Cards	\$5.00		

PHASE 2
(You may only choose from Phase 1 or Phase 2)

Food - Limit 1 per week

Item	Description	Amount	Qty	Item
Shake	Chocolate, Strawberry, Vanilla	\$15.00		
Kitchen Meal	Breakfast Burrito (Bacon & Sausage), Chili Cheese Fries,	\$20.00		
	Hot Wings, Carne Asada Fries, Double Bacon Cheeseburger,			
	Strawberry Short Cake, Cheesecake			

Hygiene – Must turn in the old items below if you wish to buy a new one

Item	Description	Amount	Qty	Item
Hygiene	Mouthwash Listerine Alcohol Free Travel Size,	\$5.00		
	Toothbrush Cover, Palm Brush, Wave Brush			
	Old Spice Full Size, Toothpaste Full Size Crest or Colgate	\$10.00		
	Lotion Lubriderm Travel Size, Loofa			

Other – Must turn in the old items below if you wish to buy a new one

Item	Description	Amount	Qty	Item
Other	Rubber Pen, Mini Comp Book, Sketch Pad	\$10.00		
Zoom Call	15 minutes – SPO Approval Monday – Thursday only	\$20.00		
Twistable Crayons		\$25.00		

PHASE 3

(You may only choose from Phase 1, Phase 2, or Phase 3)

Food - Limit 1 per week

Item	Description	Amount	Qty	Item
Outside Meal	\$15.00 value	\$100.00		
Family Meal	\$50.00 value	\$150.00		

Hygiene – Must turn in the old items below if you wish to buy a new one

Item	Description	Amount	Qty	Item
Hygiene	Bodywash Lucky Full Size	\$10.00		
	Shampoo Pert & Suave 2 in 1 Full Size			

Other

Item	Description	Amount	Qty	Item
Wooden Pencil	Must turn in the old items below if you wish to buy a new one	\$50.00		
Zoom Call	20 minutes – SPO Approval	\$50.00		

Purchase Total: _____ Money Available: _____ New Money Balance: _____

Youth Signature: _____ Date: _____

Approved Staff Printed Name: _____ Date: _____

BEHAVIORAL HEALTH SERVICES

Youth who are committed to Pathways to Success (PTS) receive treatment services through Behavioral Health and Probation staff. Some treatment interventions are required as part of being at PTS and as part of having certain offenses or challenges. Other treatment interventions are offered to youth as additional services. All of the treatment interventions were carefully selected to be offered to PTS youth to help them address their core struggles, while identifying and utilizing their talents, strengths, and healthy interests. They were also selected to best help youth to increase the likelihood that they will successfully reintegrate in the community. Most of the treatment interventions are evidence-based. Evidence-Based Practices are therapy approaches that have strong research supporting their effectiveness with certain populations (in this case, juvenile justice involved youth).

Youth who are ordered into the PTS program are strongly encouraged to participate in as much treatment programming as possible to become a productive citizen and not return to a secured facility. Research with juvenile justice-involved youth shows that the more treatment they receive, the more likely they will be successful at staying out of secured facilities in the future.

Individual Therapy

Youth will receive behavioral health therapy on a weekly/biweekly basis while in the program. The treatment modality is cognitive behavioral therapy and will focus on cognitive restructuring and developing positive coping skills as well as working towards individual goals.

Family Therapy

Youth will have family reunification sessions. Based on therapeutic needs, youth may have multiple family therapy sessions.

Crisis Intervention

Youth will have access to crisis intervention. Crisis intervention refers to the methods used to offer immediate, short-term help to youth who experience an event that produces emotional, mental, physical, and behavioral distress or problems.

Psychiatric Services

Sometimes in addition to counseling services, medication can be helpful for a youth to address depression, anxiety, mood and emotional instability, and other difficult symptoms. When therapists think a youth may benefit from medication/psychiatric services, they refer the youth to one of the psychiatrists. While counseling is a required part of being at PTS, medications are voluntary. However, many youths discover that if they are prescribed medication and take it consistently, it helps them to reach their goals and stay on track. Some youth are unable to maintain healthy/stable thoughts, emotions, and behaviors without taking medications consistently. Youth may also refer themselves to meet with the psychiatrist by filling out a self-referral form.

Aggression Replacement Training (ART)

Aggression Replacement Training is provided to all youth at PTS. It is an evidence-based practice that is designed to alter the behavior of chronically aggressive youth. ART has three distinct components: Skill streaming, Anger Control Training and Moral Reasoning. Skill streaming is designed to enhance pro-social skills. Anger control teaches what to do instead of aggression. Moral reasoning exposes youth to a series of moral dilemmas in a group setting to help foster more pro-social behavior. Many years of research suggest that youth who complete

ART use pro-social skills at higher rates, manage their aggressive tendencies better, and employ more mature and constructive thought processes.

Moral Recognition Therapy (MRT)

Moral Recognition therapy is a form of cognitive-behavioral treatment that is designed specifically for youth and adults who are in the legal system. Research strongly supports that this intervention leads to enhanced moral reasoning, better decision making, and more appropriate behavior. The goal of MRT is to help youth to develop rational thinking that will enable them to stay away from illegal activities in the future by redirecting their lives through a series of steps. Youth in MRT participate in weekly groups, and between sessions work in their “How to Escape Your Prison (i.e., the prison within yourself)” workbook. They present much of their work in group and receive peer and facilitator feedback and review. They progress through twelve steps that focus on taking responsibility for their thoughts, actions, and choices, rethinking the choices they made that led to adjudication, developing a vision of what they want for their future, learning to live happily while staying out of jail/prison, repairing relationships, and setting personal goals and objectives to fulfill their vision of their future.

Seeking Safety

Seeking Safety is an evidence-based, present-focused practice for the integrated treatment of trauma and substance use. Treatment is comprised of four content areas: Cognitive, Behavioral, Interpersonal and Case Management. The goals of treatment are to (1) eliminate substance use, (2) reduce post-traumatic stress symptoms, (3) establish safety by discontinuing substance use, reducing suicidal thoughts and behaviors, letting go of dangerous relationships (such as domestic violence and drug using friends), and eliminating self-destructive behaviors. This treatment can be provided to youth in a group or individual therapy format. Seeking Safety has been successfully implemented for many years across vulnerable populations including youth and adults who have experienced homelessness, criminal behavior, domestic violence, severe mental illness, trauma in the military, and more. It offers 25 topics that can be conducted in any order and in as few or as many sessions as time allows.

Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)

Trauma-Focused Cognitive Behavioral Therapy is an evidence-based practice that treats youth who have experienced significant trauma, in a manner that is responsive to their needs and is individualized for their specific experience. It involves individual therapy, and when possible, family therapy (otherwise the youth selects another supportive adult to participate in some of the sessions). The youth and parent/supportive adult work through eight components to (1) process trauma-related thoughts and feelings, (2) manage and resolve distressing thoughts, feelings, and behaviors about trauma, and (3) enhance safety and social skills. Before youth go into detail about their trauma, they learn about the effects of trauma on a person, coping skills, healthy and unhealthy thought patterns, and expression of emotions. This prepares them to address the trauma while being able to cope with intense thoughts and emotions. To address the trauma, youth share their trauma in the form of a story, PowerPoint, drawing, poem, song, etc. Over the course of several sessions, the youth is encouraged to describe more and more details of what happened before, during, and after the trauma, as well as their thoughts and feelings during these times. The therapist shares the narrative with the parent/supportive adult in order to help them process the youth’s trauma and provide personal support to the youth. As the youth is exposed to their trauma and fearful events in counseling repeatedly, with support and the coping tools they need, they learn to face their fears. They then develop a plan with their parent/supportive adult to prevent potentially traumatic events in the future; giving them increased confidence to face life challenges without the fear of future traumatic events.

Dialectical Behavioral Therapy (DBT)

Dialectical Behavioral Therapy is provided in a group format on a weekly basis or can be provided individually for a youth as needed. The focus of DBT is to help youth reduce problem behaviors and increase skillful behaviors, learn distress tolerance, regulate their emotions and behaviors, experience a full range of emotions without necessarily acting on those emotions, and develop interpersonal effectiveness with family, peers, authority figures, and others. Overall, the goal of the group is to help youth create a life that they feel is worth living. Youth are encouraged to take ownership of the group by addressing the above topics and skills in a way that will be most meaningful to them. They are encouraged to actively practice the skills they learn and support each other between group times. DBT redirects youth to be more mindful and skillful in the present moment; in relationships, in difficult situations, and in conditions that have the potential to be meaningful and joyful.

Crossroads (Gang Disassociation)

Crossroads Gang Disassociation is an 8-week course targeting involvement or association with gangs and gang behavior. The purpose is to recognize the etiology, progression, consequences and the impact gang affiliation has on daily life, family and the community.

Victim Awareness

Victim Awareness is an 8-week course geared towards understanding the impact crime has on victims, working towards accepting responsibility for personal actions and making amends. Learning the emotional and economic impact crime has on victims will be a central component.

Just Beginning (Parenting)

Just Beginning is a structured visitation program which allows incarcerated teen parents to maintain contact with their children and provide them with the ability to improve their parenting. The intent of the program is to begin to give teen parents the ability and incentive to become competent committed parents by giving them the tools to communicate and build a positive relationship with their child.

Healthy Living

Healthy Living is a psychoeducational group that addresses a variety of health topics that prepare youth for other Behavioral Health and Probation treatment interventions. Topics in this group include physiological development and trauma, psychosocial development, healthy communications, healthy sexuality, and healthy non-sexual relationships. Youth are encouraged to ask questions and engage in discussion on these topics in a way that increases self-awareness and a desire to make healthy choices in their lives.

Moods and Expressions

The Moods and Expression Group encourages youth to understand how thoughts, feelings, and behaviors interact with each other. The group promotes self-empowerment through increased awareness, knowledge, and skills. In addition, youth are taught not only how to recognize their own moods but also to recognize moods and emotions in others. Furthermore, youth are instructed to be creative and to express themselves in ways that are meaningful to them when completing individual exercises and group presentations. In order to achieve this, youth are exposed to diverse forms of expression, including paint, drawing, music, writing, collage-making, and more.

Restorative Justice

Restorative Justice focuses on assisting the youth in acknowledging the impact of their destructive actions on their relationships and the community, as well as restoring balance in these areas of their lives. The group explores the inter-related concepts of forgiveness, non-

violence, citizenship, peace-making, and restoring justice through film, literature, journaling, and group discussion. Youth are tasked with holding themselves and each other accountable for their choices during and between group sessions.

A New Direction

A New Direction assists justice-involved clients with substance use disorders find hope and reduce their risk of relapse and recidivism. This program is a flexible, evidence-based program that guides participants into recovery from substance use disorders and desistance from crime. Created in partnership with the Minnesota Department of Corrections, the curriculum uses cognitive-behavioral therapy (CBT) and other evidence-based practices proven to avert unhealthy thought patterns and maintain long-term success within criminal justice populations.

Forward Thinking

Forward Thinking is a cognitive behavioral journaling program to assist youth in making positive changes to their thoughts, feelings, and behaviors. This program is facilitated by Probation Aftercare.

Girls Circle

The Girls Circle model, a structured support group for girls from 9-18 years, integrates relational theory, resiliency practices, and skills training in a specific format designed to increase positive connection, personal and collective strengths, and competence in girls.

The Council for Boys and Young Men

The Council for Boys and Young Men is a strengths-based group approach to promote boys' and young men's safe and healthy passage through pre-teen and adolescent years. In this structured environment, boys and young men gain the vital opportunity to address masculine definitions and behaviors and build their capacities to find their innate value and create good lives - individually and collectively!

CHANGE Stage Group

Select youth are enrolled in the CHANGE Model Program and work through a series of eight stages that help them to build pro-social behaviors and prepare for successful community re-entry. In the stages the youth address the following topics: healthy living; personal history; responsibility and accountability; attachment, loss, and early connections; behavior patterns and restorative justice; effective decision making; successful community re-entry; and creating a new beginning. The group enables youth to share and process their stage work assignments and address any challenges and successes they are having in each stage. Specific elements of the stage work curriculum are highlighted through experiential exercises.

ADDITIONAL PROGRAMS AND SERVICES

California Family Life Center: Youth Opportunity Center (Riverside)

CFLC's Youth Opportunity Centers in Hemet, Lake Elsinore, and Rubidoux help identify career aptitudes for job seekers ages 16-21. The centers teach interview skills, customer service, arrange paid internships/employment, and encourage post-secondary education.

Chapman University Mediation (Riverside)

The mediation program benefits youth by obtaining skills to mediate conflicts. In the long term, this will provide youth with the skills necessary to prevent and solve conflict before causing larger issues.

Success Stories

Weekly mentorship meetings to develop resiliency upon reentry into the community by exploration of toxic masculinity, patriarchy, beliefs, love, and short-term/long-term thinking and provide participants with tools needed to shift their criminal behaviors to positive behaviors and not act in harmful ways that lead to recidivism.

Chavez Educational Services/ STEP UP

Interactive seminar to address issues of self-efficacy, independent decision making, personal goal setting, anger and conflict identification, and resolution woven into an intense workshop beginning with their transition from childhood to adulthood with its responsibilities and freedoms. There are a series of activities from music, poetry, intensive and interactive dialogue, self-revealing exercises, and goal identification.

Job Readiness

Job readiness provides skills for success in the job market. Emphasis will be placed on resume writing, completing job applications, interviewing techniques, appropriate interview attire, and workplace mannerisms.

Life Skills

Life skills strengthen abilities that enable youth to effectively handle the demands and challenges of everyday life. Some life skills include effective communication, assertiveness, financial planning, banking, and self-management.

Real Men Read

Real Men Read was designed to develop an interest in reading amongst youth. The program has two core components: (1) Select a book to read, read at least an hour per week and meet weekly to discuss; Provides guest speakers in the form of strong male role models.

Tattoo Removal

Tattoo removal has proven to be a critical service for youth who are beginning to transition out of the gang lifestyle. Tattoo removal services can be obtained through a court order.

Women Wonder Writers

Women Wonder Writers is a 12-week program designed to build resiliency through critical thinking, empathy & expression for young women in middle and high school faced with adversity. This cultural art mentoring program provides youth the opportunity to express themselves creatively through journaling, poetry writing, visual arts, team building, and public speaking.

Women Who Read

Women Who Read is a program designed to encourage young women to read and become empowered through the power of knowledge and literacy.

BEHAVIOR EXPECTATIONS

The Pathways Incentive Dollars (PID) system is designed to motivate positive participation in treatment, education, and behavioral expectations. Youth learn appropriate behavior through clearly defined expectations, incentives, privileges, and sanctions. There are specific criteria for advancement to the next phase where youth are eligible for more privileges. The goals of the phase level include: 1) increasing appropriate behavior, 2) fostering accountability through self-management and 3) developing personal responsibility. There are several categories in which youth are evaluated. The PID sheets are reviewed weekly by the caseworker and the unit supervisor. The weekly PIDs sheets will be used to determine eligibility for promotion.

Behavior Criteria

Shift I Behavior

- Go to bed on time
- No talking during bedtime
- Wear appropriate attire
- Follow staff directives

General Behavior

- Positive Attitude
- No profanity
- Restroom behavior (only 1 youth in the restroom unsupervised)
- Attend and participate in treatment programs and individual counseling Follow staff directives

Interaction with Staff

- Be respectful
- Open to counseling
- Follow staff directives without argument
- Use appropriate language when speaking to staff

Interaction with Peers

- No profanity
- Positive and appropriate communication
- No horseplay

Extra PIDs

- Task completed and done correctly
- Leading by example

School

- Meet class expectations
- On task
- Minimal redirection
- Ask for permission before getting up

Programming/Participation

- Arrive on time with necessary materials
- Be respectful
- Be prepared to work
- Participate

Personal / Sleep Area

- All personal items organized
- Bed made
- Authorized items only
- Appropriate pictures & drawing displayed in designated areas only
- Food must be discarded as directed by staff

Physical Appearance / Hygiene

- Cleanliness (showers, shaves, combs hair)
- Clean clothes
- Appropriate attire
- Shirt tucked in
- Clothing fits

JUVENILE TREATMENT ORIENTATION HANDBOOK RECEIPT

I, _____, acknowledge that I have reviewed, understand and been given a copy of the Riverside County Probation Department Juvenile Treatment Orientation Handbook content to include but not limited to:

- | | |
|---|---|
| <input type="checkbox"/> Identification of Key Staff and Their Roles | <input type="checkbox"/> Room Confinement |
| <input type="checkbox"/> Detention Control/Intake Assessment | <input type="checkbox"/> Restraints |
| <input type="checkbox"/> Medical Assessment and Access to Health Care | <input type="checkbox"/> Use of Force/OC Pepper Spray |
| <input type="checkbox"/> Services Search and Seizure/Contraband | <input type="checkbox"/> Emergency Code Calls |
| <input type="checkbox"/> Behavioral Health Services | <input type="checkbox"/> Grievance Procedures |
| <input type="checkbox"/> Non-Discrimination Policy | <input type="checkbox"/> Visitation |
| <input type="checkbox"/> Non-English Services and Programs | <input type="checkbox"/> Visiting Rules and Regulations |
| <input type="checkbox"/> Access to Legal Services | <input type="checkbox"/> Program Overview Clothing and Personal Care Items |
| <input type="checkbox"/> Housing | <input type="checkbox"/> Personal Hygiene |
| <input type="checkbox"/> Advisement of Rights | <input type="checkbox"/> Education |
| <input type="checkbox"/> Reading Materials | <input type="checkbox"/> Programs, Recreation, and Exercise |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Incentives/PIDs |
| <input type="checkbox"/> Telephone Use | <input type="checkbox"/> Meals |
| <input type="checkbox"/> Immigration Legal Services | <input type="checkbox"/> Phase Levels |
| <input type="checkbox"/> Emergencies and Evacuations | <input type="checkbox"/> Treatment Program |
| <input type="checkbox"/> PREA (Prison Rape Elimination Act of 2003) | <input type="checkbox"/> Community Supervision |
| <input type="checkbox"/> Faith- Based Services/Practices/Counseling/Meals | <input type="checkbox"/> Information to Parent/Guardian |
| <input type="checkbox"/> Facility Rules of Conduct | <input type="checkbox"/> Access to Title 15 Minimum Standards for Juvenile Facilities |
| <input type="checkbox"/> Due Process | |
| <input type="checkbox"/> Disciplinary Procedures | |

Youth Signature

CID#

Date

Witness

Date