RIVERSIDE COUNTY COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE

DOWNTOWN LAW BUILDING 3960 ORANGE STREET, 5^{TH} FLOOR CONFERENCE ROOM, RIVERSIDE, CA

DECEMBER 20, 2011, 1:30 P.M.

AGENDA

- 1. CALL TO ORDER ROLL CALL
- 2. APPROVAL OF MINUTES NOVEMBER 15, 2011
- 3. FISCAL REPORTING PROCEDURES ACTION ITEM
- 4. FY 2011/12 UNUSED FUNDS ACTION ITEM
- 5. FINAL IMPLEMENTATION PLAN STATUS DISCUSSION ITEM
- 6. STAFF REPORTS DISCUSSION ITEMS
 - a) CHIEF OF POLICE
 - b) COURT
 - c) DISTRICT ATTORNEY
 - d) MENTAL HEALTH
 - e) PROBATION
 - f) PUBLIC DEFENDER
 - g) SHERIFF
- ROLL CALL VOTING DISCUSSION ITEM
- 8. PROPOSED MEETING DATES FOR 2012 ACTION ITEM
- 9. PUBLIC COMMENTS (NON AGENDA ITEMS)
- 10. NEXT MEETING: JANUARY 10, 2012; 1:30 P.M.

In accordance with State Law (Brown Act):

- The meetings of the CCP Executive Committee are open to the public. The public may address the Committee within the subject matter jurisdiction of this committee.
- Disabled persons may request disability-related accommodations in order to address the CCP Executive Committee. Reasonable accommodations can be made to assist disabled persons if requested 24-hours prior to the meeting by contacting Riverside County Probation Department at (951) 955-2821.
- The public may review open session materials at www.probation.co.riverside.ca.us under Related Links tab or at Probation Administration, 3960 Orange St., 6th Floor, Riverside, CA.
- Items may be called out of order.

RIVERSIDE COUNTY COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE MEETING



November 15, 2011 – 1:30 p.m. Downtown Law Building, 3960 Orange Street, 5th Floor, Riverside

MINUTES

1. CALL TO ORDER - ROLL CALL

The meeting was called to order by the Chairman, Chief Probation Officer Alan Crogan at 1:40 p.m.

Roll call of the members:

Alan M. Crogan, Chief Probation Officer, Chairman Sherri Carter, Executive Officer, Superior Court Jerry Wengerd, Director, Mental Health Pat Williams, Chief of Police, Desert Hot Springs Gary Windom, Public Defender Paul Zellerbach, District Attorney, Vice Chairman

Not Present: Stan Sniff, Sheriff

2. APPROVAL OF MINUTES

Alan Crogan entertained a motion to approve the October 25, 2011 minutes of the Community Corrections Partnership Executive Committee (CCPEC) meeting. Motion was moved by Public Defender Gary Windom, seconded by Desert Hot Springs Police Chief Pat Williams. Alan Crogan requested a roll call vote of the motion which passed as follows:

Aye: Crogan, Zellerbach, Carter, Windom, Williams, Wengerd.

Nay: None. Absent: Sniff.

3. FISCAL REPORTING PROCEDURES – ACTION ITEM

Alan Crogan advised this matter had been continued from the last meeting held on October 25, 2011. He further advised that at the request of Sheriff Stan Sniff, he recommends approval of this item be continued until the Sheriff is present.

Chief Deputy Probation Administrator Rosario Rull reported on the progress of the Fiscal Procedures working group that was convened to develop a recommendation of a procedural process for fiscal accounting to the CCPEC. This working group, comprised of fiscal and accounting staff from all participating agencies, met on November 9, 2011. Rosario Rull advised that the group discussed a financial report system and quarterly timelines. Probation Administrative Services Manager Doug Moreno reviewed details of the financial report system the group is working on. He indicated the Executive Office requested organizational charts to include all AB 109 positions added to each agency in order to determine a total for ongoing salaries and benefits. The Probation and Sheriff Departments' totals have already been compiled based on Form 11's that were submitted to

the Board of Supervisors. The Public Defender and Mental Health Departments have separately provided their information to Probation. District Attorney Paul Zellerbach indicated he believes his department's Form 11 will go to the Board of Supervisors next week.

Rosario Rull further advised as to any unspent funds, the working group is recommending that any unspent funds remain with each member accounts. The working group's written recommendations and report template will be provided to the CCPEC for review prior to the next meeting.

Alan Crogan entertained a motion to continue this item to the next meeting. Motion was moved by Paul Zellerbach, seconded by Pat Williams. After discussion, motion was amended to include the cancelation of the December 6, 2011 meeting and continue this item to December 20, 2011. Alan Crogan requested a roll call vote of the motion which passed as follows:

Aye: Zellerbach, Carter, Windom, Williams, Wengerd, Crogan.

Nay: None. Absent: Sniff.

4. FY 2011/12 UNUSED FUNDS – ACTION ITEM

Alan Crogan entertained a motion to continue this item until the next meeting on December 20, 2011. Motion was moved by Paul Zellerbach, seconded by Executive Officer Sherri Carter. Alan Crogan requested a roll call vote of the motion which passed as follows:

Aye: Zellerbach, Carter, Windom, Williams, Wengerd, Crogan.

Nay: None. Absent: Sniff.

5. STAFF REPORTS – DISCUSSION ITEMS

- a) CHIEF OF POLICE: Pat Williams advised that six agencies have agreed to participate in a task force and that a working group is currently working out the details. He will prepare something before the next ARCCOP meeting and will have more to share at the next CCPEC meeting.
- b) COURT: Sherri Carter distributed and reviewed a hand out which included totals for Post-Release Community Supervision and felony sentencings as of November 10, 2011. She reported that 425 offenders went to county jail under realignment. It was noted that the Court's numbers differ slightly from the Sheriff's due to the fact that the Court tracks <u>cases</u> and the Sheriff tracks <u>bodies</u>. Future Post-release Community Supervision reports will include the language "1170(h) PC Commitment" along with the County Jail heading.
- c) DISTRICT ATTORNEY: Paul Zellerbach advised that the District Attorney's Office is still working out "glitches" regarding the logistical implementation of AB 109. He discussed an issue not previously addressed by the working group regarding revocations for individuals released from prison that do not report to Probation. This issue has since been resolved and details of a protocol for revocations have been identified.
- d). MENTAL HEALTH: Director Jerry Wengerd reported there have been some very difficult cases which required the need for emergency psychiatric treatment at RCRMC. Additionally, communication has been a problem in that the system is not working as was originally expected. There have been instances where offenders are showing up for treatment before reporting to Probation. The Mental Health Department plans to submit a Form 11 to the Board of Supervisors later in November or possibly the first Board meeting in December.

e. PROBATION: Division Director Bill Palmer discussed issues with offenders being released after last minute notification to the Probation Department. There have been difficulties in locating placement for individuals with severe mental health problems. A meeting is scheduled with Mental Health to discuss options for housing these individuals. Assistant Division Director Patty Gus added that there are issues with this population not having any personal identification in order to obtain funding for services. A process for this is being worked on.

Bill Palmer reported the following statistics:

- 11 supervision caseloads have been set up.
- 20 violations have been filed (6 on calendar for settlement conference and 14 warrants for failure to appear).

The 24/7 law enforcement contact process is in place. Law enforcement was notified of the procedure and juvenile institution staff have been trained. The Probation Department will coordinate with the Sheriff's department to develop a video for training purposes of this new procedure for distribution to all law enforcement.

- f. PUBLIC DEFENDER: Gary Windom advised that a draft of their Form 11 has been prepared and expects it will go to the Board of Supervisors at the next Board meeting. Lawyers that will handle these cases have been identified and are currently being trained. He further advised that a question has been raised as to how they will handle a case when a conflict of interest is declared. He expects to have a recommendation for discussion at the next meeting.
- g. SHERIFF: Chief Deputy Jerry Gutierrez advised the Sheriff's Department continues to see an impact to inmate population. The jails are currently on track and possibly just ahead of schedule to reach maximum capacity by January 2012. An increase in violence in the jails, including gassing incidents and inmate disturbances, has been recently noted. He reported the following statistics:

AB 109 sentences: 267

• Total significant sentences: 57 (ranging from 3 years to 14 years/4 months)

• Average AB 109 sentence: 2 years/1 month

• Parolees currently in custody: 410

PCS hearing(s) completed: 1

• Pending PCS hearings: 3

Chief Deputy Steve Thetford reported that the Sheriff's Department is working closely with EDA for AB 900 funding of potentially \$100 million for a proposed expansion of the Indio Jail. Currently a 1,200-bed facility is in concept and the application is due in January 2012. There was subsequent discussion regarding a private facility located in San Bernardino County that was previously toured by Probation and Sheriff representatives. Steve Thetford said that the Sheriff's Department was advised by counsel that this private facility is not viable for their use. A working group is developing a plan to deal with contracting out to a work release-type program and other options prior to the jail reaching full capacity.

6. COUNTY COUNSEL CCPEC GUIDELINES - DISCUSSION ITEM

Principal Deputy County Counsel Bob Pepper advised he is currently drafting guidelines for the CCPEC and asked for direction and input from the committee regarding a quorum and simple majority vote for approval. Bob Pepper will prepare the guidelines and submit recommendations to the committee for approval at a later date.

7. PUBLIC COMMENTS (NON AGENDA ITEMS)

There were no public comments.

8. NEXT MEETING

The next CCPEC meeting will be held on December 20, 2011, 1:30 p.m., Downtown Law Building, 5th Floor.

Alan Crogan entertained a motion to adjourn; motion was made by Gary Windom, seconded by Pat Williams. The meeting was adjourned at 3:05 p.m.

An attendance sheet was signed by all present and will be kept on file.

Minutes submitted by Janie Vaught, Executive Assistant II, Riverside County Probation Department

Submittal to the Community Corrections Partnership Executive Committee December 20, 2011

Agenda Items 3 & 4

From:

Fiscal Procedures Work Group

Subject: Approval of the FY 2011/12 Community Corrections Partnership Executive Committee (CCPEC) Fiscal Reporting Recommendations

Background: On Tuesday, October 25, 2011, the CCPEC voted to refer the development of fiscal accounting procedures/reports to staff for a recommendation to be returned to the CCPEC at a later date. Each CCPEC member agency provided the following representative(s) to the Fiscal Procedures Work Group:

Probation Department - Rosario Rull, Doug Moreno
Sheriff's Department - Steve Thetford, Doug Cady, Essam Ali
District Attorney - Jeffrey Van Wagenen, Eric Woolery
Public Defender - Christine Voss, Amanda DeGasperin
Desert Hot Springs Police Department - Kate Singer, Jeanine Plute

Report Format and Time Line

On November 9, 2011, the Fiscal Procedures Work Group met to review and discuss the fiscal accounting procedures/reports and related issues. The format developed and recommended for approval (Schedule A) provides a method of reporting every 90 days by each CCPEC agency. There are separate templates for the reporting of AB109 Operating Funds and AB109 One-Time Funds, allowing for the separate tracking and reporting of the different funding streams. Included in the AB109 Operating Funds report is a column for "Full Year (On-Going)" costing to illustrate the anticipated ongoing costs associated with the implementation of the Public Safety Realignment Act of 2011 (AB109). In addition, the format includes a narrative component for providing budget status and identifying/addressing budget concerns.

In addition, the Fiscal Procedures Work Group recommended the following reporting schedule time lines:

<u>Period</u>	Report Date(s)	Due Date(s)
1	10/1/11 – 12/31/11	Tuesday, January 17, 2012
2	10/1/11 – 3/31/12	Monday, April 16, 2012
3	10/1/11 - 6/30/12	Monday, July 16, 2012

Submittal to the Community Corrections Partnership Executive Committee December 20, 2011

Agenda Items 3 & 4

Unused Funds

The Fiscal Procedures Work Group also discussed the use of unused funds for each member agency at the conclusion of FY 2011/12. The Work Group recommended that each member agency be allowed to retain any unused funds in their respective revenue sub-account to be utilized in subsequent fiscal years and not have the unspent funds returned for general distribution by the CCPEC. The amount of each agency's roll-over funds will be taken into consideration for future year allocations.

Organizational Chart

The Executive Office has requested an organizational chart, by department, of all positions funded with AB109 dollars, including cost by position. The Executive Office would like to present the cost information as part of the mid-year budget report expected to go before the Board of Supervisors on January 25, 2012. In the event that State funding for AB109 is eliminated or delayed, the Executive Office would like to have the Board of Supervisors be aware of the potential impact to the General Fund for the ongoing costs associated with the AB109 positions.

Recommended Motions: That the Community Corrections Partnership Executive Committee:

- 1. Receive the staff report FY 2011/12 Community Corrections Partnership Executive Committee Fiscal Reporting Recommendations.
- 2. Adopt the proposed Fiscal Report format (Schedule A) and reporting time lines.
- 3. Adopt the proposed recommendation regarding Unused Funds.
- 4. Authorize the Fiscal Procedures Work Group to develop an AB109 Positions Report and return to the CCPEC for review/approval, and subsequent issuance to the Executive Office.

Respectfully submitted on behalf of the Fiscal Procedures Work Group,

Rosario R. Rull

Chief Deputy Probation Administrator

AB 109 Community Corrections Partnership Executive Committee FY 11/12 Financial Report - Operating Funds 10/1/11 - 12/31/11

Agenda Item 3 Schedule A

Full-Year (On-Going) Estimates

Year-end Variance

FY 11/12 Year-end Estimates

1/1/12-6/30/12 Estimates

10/1/11 - 12/31/11 Actuals

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	20	20	80	\$0	0\$	\$0	0\$
	0	0		0	0	0	0
	0	0	0	0	0	0	
Total Dept. Revenue	0\$	0\$	0\$	0\$	\$0	0\$	0\$
	0\$	0\$	0\$	0\$	0\$	0\$	0\$

NET COST

AB 109 Community Corrections Partnership Executive Committee FY 11/12 Financial Report - Operating Funds 10/1/11 - 12/31/11

CCPEC Agency: Dept Number (if applicable): Reporting Period (1, 2, or 3)

Department Name Budget Unit

NARRATIVE

				Approved by:	Date:
	nin the budget?	of or addressing these problems?	10/1/11 - 12/31/11		
 Description of Current Budget Status: 	2. Are there any known or potential problem areas within the budget?	3. What options and/or recommendations do you have for addressing these problems?	Reporting Period:	Prepared by:	Date:

AB 109 Community Corrections Partnership Executive Committee FY 11/12 Financial Report - One Time Funds 10/1/11 - 12/31/11

Department Name Budget Unit

CCPEC Agency: Dept Number (if applicable): Reporting Period (1, 2, or 3)

Agenda Item 3 Schedule A

EXPENDITURES		FY 11/12	%0	10/1/11 - 12/31/11	1/1/12-6/30/12	FV 11/12 Year-end	Suo-reav	-
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3 Other	Charges	0	0	0	0	0		0
4 Fixed	Fixed Assets	0	0	0	0	0		0
7 Interf	Interfund Transfers	0	0	0	0	0		0
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AB 109 Community Corrections Partnership Executive Committee FY 11/12 Financial Report - One Time Funds 10/1/11 - 12/31/11

CCPEC Agency: Dept Number (if applicable): Reporting Period (1, 2, or 3) 1. Description of Current Budget Status:

Department Name Budget Unit

NARRATIVE

Date: Approved by: 3. What options and/or recommendations do you have for addressing these problems? 10/1/11 - 12/31/11 2. Are there any known or potential problem areas within the budget? Reporting Period: Prepared by: _ Date:



SUPERIOR COURT OF CALIFORNIA COUNTY OF RIVERSIDE

As of December 16, 2011

Post-Release Community Supervision	Total
Number of Petitions to Revoke anticipated to be filed fiscal year 2011-2012	266
Petitions to Revoke Post-Release Community Supervision Filed	71
Post-Release Community Supervision Revocation Hearings Held	2*
Pending Hearings	8
Number of Cases at Warrant Status	59
Number of Post-Release Community Supervision Waiver of Hearing/Agreements	
Filed	7

*On one case PRCS was reinstated and continued on same terms and conditions. On the other case a doctor was appointed to examine defendant and provide a written report on or before 12/21/2011, hearing continued to 12/21/11.





MEMORANDUM

RIVERSIDE COUNTY PROBATION DEPARTMENT

ALAN M. CROGAN CHIEF PROBATION OFFICER

TO:

Community Corrections Partnership

FROM:

William Palmer, Director Special Projects

DATE:

December 20, 2011

RE:

AB 109 Statistics

AB 109 statistics as of December 16, 2011:

Total packets received: 1378

Total files setup: 892

Intakes processed: 813 (paper intakes, information extracted from packets and entered into

JAMS, residence verification made/attempted)

Total PRCS offenders being supervised on 12 active caseloads: 438

(15 PRCS caseloads established)

Desert Division VOCS filed: 14 Assessments: 56

FTAs: 14

Flashes: 4 (technical)

Four (4) supervision caseloads=91 PRCS offenders

Southwest Division VOCS filed: 18

Assessments: 167 assessments/interviews

FTAs: 13

Flashes: 5 (2 new offense, 3 technical)

Four (4) supervision caseloads=167 PRCS offenders

Riverside Division VOCS filed: 46 Assessments: 159

FTAs: 59

Flashes: 3 (all for new offenses)

Four (4) supervision caseloads=180 PRCS offender

PCS Population by City

Riverside Cou	nty
Aguanga	4
Anza	1
Banning	28
Beaumont	20
Bermuda Dunes	1
Blythe	13
Cabazon	4
Canyon Lake	3
Cathedral City	18
Coachella	21
Corona	62
Deportation	1
Desert Hot Springs	33
Eastvale	1
Hemet	91
Highgrove	1
Homeland	3
Homeless	191
Indio	66
La Quinta	10
Lake Elsinore	24
Mead Valley	1
Menifee	9
Mira Loma	8
Moreno Valley	100
Murrieta	13
Norco	13
North Palm Springs	1
Not Stated	13
Nuevo	5
Palm Desert	$\frac{3}{12}$
	22
Palm Springs Pedley	1
Perris	$\frac{62}{2}$
Rancho Mirage	262
Riverside	262
Romoland	$\frac{3}{1}$
Rubidoux	1
San Jacinto	36
Sun City	11
Temecula	10
Thermal	4
Thousand Palms	7
Val Vista	. 1
Whitewater	3
Wildomar	11
Winchester	6
Total	1213

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Redlands	2
Rialto	2
Rowland Heights	_ 1
Sacramento	1
San Bernardino	12
San Diego	- 2
San Fernando	11_
San Juan Capistrano	1
Santa Ana	4
Santee	11
Sherman Oaks	$ \frac{1}{}$
South Gate	
Stanton	1
Stockton	2
Sylmar	
Twenty Nine Palms	2
Upland	2 2 2 2
Van Nuys	
Victorville	2_
Warner Springs	1
Wilmington	11
Yorba Linda	1
Yucaipa	3
	3
Yucca Valley	
Yucca Valley Total Out of State	1
Yucca Valley Total Out of State Columbia Falls, MT	1
Yucca Valley Total Out of State Columbia Falls, MT	1 148
Yucca Valley Total Out of State Columbia Falls, MT Gasden, AZ Grass Valley, NV	148
Yucca Valley Total Out of State Columbia Falls, MT Gasden, AZ Grass Valley, NV	1 148
Yucca Valley Total Out of State Columbia Falls, MT Gasden, AZ Grass Valley, NV Las Vegas, NV	1 148
Yucca Valley Total Out of State Columbia Falls, MT Gasden, AZ Grass Valley, NV Las Vegas, NV Indiana, IN	1 148
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RIVERSIDE COUNTY PROBATION DEPARTMENT



ALAN M. CROGAN CHIEF PROBATION OFFICER



Riverside County Probation

Post Release Community Supervision
Released during the

Months of October to December 2011

*As of December 16, 2011

Month	Probation Actual Released	Probation Projected Release	CDCR Revised Projected Release	CDCR Spring Projections	Difference
October	195	N/A	185	236	10
November	. 313	N/A	282	237	31
December	164*	317	334	228	*projected difference -17
Totals	672	317	801	701	24

As of December 16, 2011: 1378 Packets received 672 Offenders released





RIVERSIDE COUNTY SHERIFF'S DEPARTMENT STANLEY SNIFF, SHERIFF / CORONER

To: CCP Executive Committee

Date: December 19, 2011

From: Sheriff Stan Sniff

Point of Contact: C. Chief Deputy J. Gutierrez (951) 955-2446, jjgutier@riversidesheriff.org

RE: AB 109 Impact Update

As of December 19, 2011, our average daily population has increased to 93 percent capacity. We are currently on track to reach maximum capacity by mid-January 2012 or sooner, as per our initial projection.

<u>California Department of Corrections and Rehabilitation (CDCR) Commit</u> Parole Revocation (3056) Pre October 1, 2011 pending pick up = 112 inmates

Riverside Sheriff's Department Commit

Parole Revocation (3056) Post October 1, 2011 AB 109 Impact = 1038 inmates

- 3056 Only-586
- 3056 Only currently in custody 268

Flash Incarceration (3454) - 12

• Currently in custody - 1

PCS Violation (3455) - 15

• Currently in custody - 13

Total Sentenced Commitments – 1757 inmates

AB 109 impact – 424 inmates (24.1% of all commitments)

• Currently in custody – 376 or 10.3% of our total population

Number of inmates sentenced to 3 years or more- 85 inmates

- 14 years, 4 months 1
- 12 years, 8 months 1
- 9 years, 0 months 2
- 7 years, 0 months 3
- 6 years, 0 months 5
- 5 years, 0 months 9
- 4 years, 4 months 1
- 4 years, 0 months 17
- 3 years, 8 months 1
- 3 years, 0 months- 45

PROPOSED

08810red 11 RIVERSIDE COUNTY COMMUNITY CORRECTIONS PARTNERSHIP **EXECUTIVE COMMITTEE**

DOWNTOWN LAW BUILDING 3960 ORANGE STREET, 5TH FLOOR CONFERENCE ROOM, RIVERSIDE, CA

MEETING DATES - 2012

Tuesday, January 10, 2012 – 1:30 p.m.*

Tuesday, January 24, 2012 - 1:30 p.m.

Tuesday, February 7, 2012 - 1:30 p.m.

Tuesday, February 21, 2012 – 1:30 p.m.

Tuesday, March 6, 2012 – 1:30 p.m.

Tuesday, March 20, 2012 – 1:30 p.m.

*previously approved.

In accordance with State Law (Brown Act):

- The meetings of the CCP Executive Committee are open to the public. The public may address the Committee within the subject matter jurisdiction of this committee.
- Disabled persons may request disability-related accommodations in order to address the CCP Executive Committee. Reasonable accommodations can be made to assist disabled persons if requested 24-hours prior to the meeting by contacting Riverside County Probation Department at (951) 955-2821.
- Agenda will be posted 72 hours prior to meeting.
- The public may review open session materials at www.probation.co.riverside.ca.us under Related Links tab or at Probation Administration, 3960 Orange St., 6th Floor, Riverside, CA.
- Cancelations will be posted 72-hours prior to meeting.
- Agenda items may be called out of order.